Privacy Policy

Thank you for visiting the Eagle Research Center (ERC) website and reviewing our privacy policy.

In accordance with Rwanda's Law Nº 058/2021 of 13/10/2021 relating to the protection of personal data and privacy (DPP Law), and other international laws on personal data and privacy such as the GDPR, this privacy policy explains how our Office will use your personal data when you visit our website.

This privacy policy informs you on what we with your personal information when you make contact with us or use one of our services.

Why is data collected and further processed?

The data we process is collected from the following sources:

- Project Questionnaires
- Making an inquiry or requesting information
- Providing feedback
- Any other interaction with us including through our social media platforms

What data do we collect and further process, and how?

Eagle Research Center (ERC) does not collect your personal data when you visit our website unless you choose to provide information to us.

The data submitted through our website is voluntary and by providing it, you give us permission to use the information for either of the specific purposes mentioned above.

The following data (including personal data) will be collected through forms found on our website:

- Name (Last name and First name);
- Email address;
- Phone number;
- Country;
- Institution information (name, phone, number, website, email and etc.).

Your information is stored in a record system that is designed to retrieve information about you through personal identifiers (Name, Email address, Phone number, Location/address), so that we may process your inquiries and contact you.

In addition, our website uses Google Analytics Universal Shifting to Google Analytics 4 measurement software to help improve the experience of visitors. Our website uses the following Google Analytics tracking data for website improvement.

Number of users: number of users that have visited the website and certain pages across specific time periods.

New and returning visitors: users who are visiting the website for the first time and those who are returning.

Session statistics: duration of visit, number of pages viewed and other click-through interactions with the website.

Approximate geolocation (Demographic details report): Age, gender, and the interests, location mainly country from which the session originated and language spoken in user's browser.

Browser and Device information: browser used, operating system, screen resolution, and flash colors of device used.

Feedback from the users and system owners

How do we protect and safeguard your information?

All personal data collected are internally processed only by designated staff members, and are stored on servers which abide by Eagle Research Center (ERC) rules and standards and in compliance with the DPP Law.

Visiting Other Websites

Our website may contain links that redirect to other institutions. These websites are not within our control and may not follow the same privacy, security, or accessibility policies. Once you head to another site, you are subject to their policies.

Retention

We will retain your personal information for no longer than is necessary for the purposes for which it was received unless otherwise extending the retention period is required or permitted by law.

Updates to this policy

ERC reserves the right to update or change this Policy at any time. We will release the latest Privacy Policy on our website and appropriate channels for any changes. If major changes are made to the Privacy Policy, we may notify you through different channels, for example, posting a notice on our website or sending you a direct notification.

Contact information

Should you have any concerns regarding our privacy policy or the use of your information, please contact us at; <u>info@eagleresearch.org</u> Phone: 0782127176 Address: Land Trade House Ltd, KG 176 ST, 3rd Floor, #306 P.O. Box 3761 Kigali, Rwanda